



**TOM ROSE SCHOOL LLC.**  
TRAINING CANINE PROFESSIONALS SINCE 1979

6701 Antire Rd. High Ridge, MO 63049  
1-888-TOM-ROSE www.TomRose.com

## CONTRACT / ENROLLMENT AGREEMENT

### PROFESSIONAL PET TRAINER PROGRAM MASTER DOG TRAINER PROGRAM

October 7, 2024

The Tom Rose School, LLC (TRS) is a private proprietary career school.

Main Campus:  
The Tom Rose School, LLC  
6701 Antire Rd  
High Ridge, MO 63049  
(636) 376-4273

### **BINDING ARBITRATION**

**MEDIATION AND ARBITRATION** In respect to any controversy or claim that may arise out of or relate to this CONTRACT in any manner, including but not limited to a breach of this CONTRACT, the parties initially shall submit such controversy or claim to mediation conducted in accordance with the Commercial Mediation Rules of the American Arbitration Association. Any controversy or claim not resolved following mediation conducted in conformity with this Section shall be settled by arbitration according to the Commercial Arbitration Rules of the American Arbitration Association. Following entry of an award by the Arbitrator, a party seeking to enforce the award may have the judgment entered in any court having jurisdiction over the other party. If YOU intend to exercise your right to seek arbitration, YOU must give us notice of YOUR intent to seek arbitration by delivering a written statement of the controversy or claim to US at: 6701 Antire Rd., High Ridge, MO. 63049

We require a \$1,000 tuition deposit along with signed copies of our enrollment agreement to secure your spot in class. This \$1,000 is deducted from your tuition and is subject to the following: You may cancel your enrollment agreement with a refund of all money paid for a period of no more than three days of the date of your signed agreements, exclusive of weekends and nationally observed holidays. After this initial three-day period, the tuition deposit of \$1,000 is non-refundable. If mitigating circumstances prevent attendance of the selected date of enrollment, we postpone attendance until the next available starting date. We will only move your deposit one time.

Initial Here: \_\_\_\_\_

The first week begins on the first day of class and is week number one. Each consecutive week of the program begins at 12:01 a.m. Sunday morning, regardless of the attendance of an individual student. (For instance, if a student misses the entire third week and returns the following week, it is still counted as week number four). Depending on when holidays fall, classes may be cancelled for more than one day. This is to allow those students who wish to go home for the holidays the opportunity to do so. All training facilities will be open and available to students who do not wish to leave for the holidays.

To withdraw, you must submit a written withdrawal form to the admissions officer. Any applicable refund of tuition is computed as of the date the withdrawal form was received and signed by admissions

All outstanding balances owed by the student (such as rent, utilities, damages, merchandise) are deducted from the refund.

## **REFUND POLICY**

The Tom Rose School, LLC deducts the following percentages at the beginning of each week:

- Professional Pet Trainer Program (8 weeks): \$10,000 Tuition
  - TRS deducts 25% of tuition at the beginning of each week of class (weeks begin on Sunday morning 12:01 AM). We no longer give a refund after the start of the 4th week of the course, regardless of student attendance. Student withdrawal must be in writing and is recorded on the date of receipt.
- Master Dog Trainer Program (20 weeks): \$18,000 Tuition
  - We deduct 25% of tuition at the beginning of each week of class (weeks begin on Sunday morning 12:01 AM). We no longer give a refund after the start of the 4<sup>th</sup> week of the course.

## **TUITION PAY SCHEDULE:**

**Full tuition is due prior to the first day of class.** If you pay by check, submit at least 14 days before you start classes. TRS charges a 5% penalty if payment or payment arrangements are not submitted within two days after the first day of class. Credit card payments are subject to an additional 4% fee. Once you have started classes, our tuition refund policy applies.

## **ENROLLMENT CONTRACT:**

Initial Here: \_\_\_\_\_

I, \_\_\_\_\_ am enrolling in the \_\_\_\_\_

Program that begins on \_\_\_\_\_ and continues for \_\_\_\_\_ weeks.

After beginning class, I understand that I cannot switch from the Professional Pet Trainer Program to the Master Dog Trainer Program, and vice versa.

I understand the tuition (cost of the program) is \$\_\_\_\_\_ and that payment is due in full prior to starting class.

Further, I plan to (choose one) rent, not rent, a dormitory space from The Tom Rose School, LLC for a monthly fee of \$\_\_\_\_\_, plus all utilities estimates of \$\_\_\_\_\_ monthly. I understand I may purchase supplies of my choice totaling up to \$\_\_\_\_\_.

The above enrollment contract contains a binding arbitration provision, which may be enforced by the parties.

*We the undersigned have read and understand the terms of all of the above and agree to be bound by them.*

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Agent of The Tom Rose School, LLC: \_\_\_\_\_ Date: \_\_\_\_\_

Initial Here: \_\_\_\_\_